Dear parents/guardians,

**Soon (OR: from dd-mm-yyyy), we will introduce Kwieb!**

Ziber Kwieb is a parent app that you can download for free on your smartphone, tablet, or computer. It will replace our current app [name of current app/communication tool]. With the Ziber Kwieb app, you can:

* View messages on a timeline
* Follow the school calendar
* Report an absence
* Sign up for a parent-teacher meeting you've been invited to
* Participate in activities
* Have private conversations with team members
* Pay the parental contribution
* View photo albums
* Manage privacy settings for you and your child
* Answer consent requests
* Vote in polls
* Use the automatic translation feature to translate all messages

Kwieb is designed to enhance communication with parents. Photos and messages are only visible to the parents/guardians with whom they are shared, ensuring your child's privacy is always prioritized!

**How to activate Kwieb**

Soon, you will receive an email with instructions on how to activate the Kwieb app for your child(ren). This email will be sent to the email address we have on file. Each parent will receive a unique code to connect to the child (a maximum of four parents can be linked).

**Kwieb introduction video**

Curious about how Kwieb works? Watch a short introduction here: [support.ziber.eu/hc/en-001/articles/360000480118-Kwieb-an-introduction-video-for-parents](https://support.ziber.eu/hc/en-001/articles/360000480118-Kwieb-an-introduction-video-for-parents)

**Questions or comments?**

For more information about this convenient new app, please visit [ziber.eu/en/start](https://ziber.eu/en/start)

Do you still have questions about using the app? Visit [support.ziber.eu/hc/en-001/categories/115000861469-For-parents](https://support.ziber.eu/hc/en-001/categories/115000861469-For-parents) or contact [contact person’s name] at [example@example.com] – tel: [1234-567890].

Kind regards,

[First Name Last Name]
[Job Title]